



South Branch School Council Meeting Agenda

Tuesday September 29, 2020 - 6:00 p.m.

Denise Mahoney, Emily Westbrook, Gina Merlin, Angela Ross, Christie LaBrash, Kami Link, Melody Busuttil, Samantha Kutowy,

1. Welcome & attendance (Samantha)
Meeting started at 6:06pm by Samantha
2. Additions & acceptance of meeting agenda (Samantha)
No additions. Accepted by Christie and Emily
3. Acceptance of June 2020 meeting minutes (Samantha)
4. Teacher's Report (Angie Ross) New start of year noting new routines and protocols for all children and staff. Has been a learning curve. Teaching children to take ownership of routine/s. This is taught in class and at home. Children are transitioning very well.
5. Principal's Report (Christie LaBrash and Kami Link) Copied as provided by Christie LaBrash

Staffing:

Melanie Dorian, former Financial Assistant has taken a job at North Grenville, returning to SB is Financial Assistant is Deb Gaw.

Samantha Davison is teaching Gr 4 for Judith Hodgson

Melissa Corby is teaching Gr 5 for Melissa McCracken

Cindy Donaldson is new to our EA team at South Branch, coming from Merrickville Public School previous Speech and Language Assistant

Kylie Howison is teaching Kinder French Immersion and giving French Prep coverage to Kinder and Grade 1. She is coming from Merrickville Public School previous role Learning Resource Teacher.

Makayla Barrette is joining South Branch ECE Team. Previously did her teaching placement here at South Branch

Half Time Office Assistant job – hoping to fill this week

Braeden Brown is a student teacher, currently in Mrs. Corby's GR 5 class. In the coming months, this will transition to a primary placement where she will be Mrs. McCool's student teacher.

We have 42 staff members. 18 classrooms (24 teachers, 7 EAs, 4 ECEs, 3 Custodial Staff, 2 Office staff, a VP and a Principal)

STUDENT POPULATION

We have just shy of 400 students attached to South Branch this year. Of these students we have 328 students engaged in face-to-face learning, 20 students engaged in synchronous learning, 20 students engaged in asynchronous digital learning and 31 students engaged in non-digital asynchronous learning.

LEARNING MODELS

Teachers are responsible for providing four different types of learning models.

1. Face to face for those students in class
2. Synchronous – students are joining the class in real time using MS TEAMS
3. Asynchronous Digital – teachers are using MS TEAMS to post work for these students to engage in an independent study. Feedback will be provided over the TEAMS platform and/or via email.
4. Asynchronous Non-digital – teachers are preparing paper copies of work on a two-week basis. Yesterday, was our first pick up where parents came between 10-11AM. At subsequent pick up times, they will return the previous package for assessment. Teachers will let these packages sit and then provide feedback

All teachers will be establishing and using MS TEAMS for all learners as a platform. This would allow for a more fluid transition if we were to return to a distance learning model as in the Spring.

SCHEDULING

Each class is defined as a cohort. Their cohort is their only direct contact. In the morning teachers have staggered, spread out meeting zones for their students. This allows for us to monitor the flow of traffic in and out of the building. Classes enter one at a time ensuring the class in front of them has cleared an area.

We have 3 different schedules this year: Kindergarten, Primary and Junior.

Kinders have recess #1 at 11:35 – 11:55AM, Lunch in their classroom 11:55-12:15pm, 2nd recess 3:05 – 3:40pm

Primary students have 1st recess at 11:55 – 12:15, they eat lunch in their classroom 12:15-12:35PM. 2nd recess is 2:35-3:15pm.

We have 9 different recess area zones for students to access. The zones rotate on a weekly basis to ensure all classes eventually get to play in all zones. Students wash their hands and sanitize prior to entering the yard. After exiting they sanitize and then wash their hands.

SCHOOL ACTIVITIES

We are limiting activities due to COVID restriction. Tentatively, we have scheduled picture day for Tuesday, October 13th but do not know whether or not we will be able to have visitors in our school at this time.

Scholastic book orders are being done in a virtual format. Teachers will provide you with a teacher code and direct you to use this website

[scholastic.ca/clubshop](https://www.scholastic.ca/clubshop)

This way rewards will still come back to the school.

Terry Fox- classes walked on Thursday and Friday to support Terry, activities, books, and videos were shared during the week. South Branch is making a donation of \$200. We also have a 15-year banner newly displayed in our Foyer

School Routines and Happenings: Gym use has begun with low impact, low equipment games. Equipment cleaned as needed. Computer lab will be opening this week- 4 classes max each day with time between for appropriate cleaning of computers.

Tracking is occurring regularly for bathroom use, and students that leave the classroom for any reason. Clothing, backpacks remain in the classroom on backs of chairs not in hallways
Arrival and dismissal going well with our pick up and drop off zones and recess zones are working well.

Upcoming....

IEP's updated and sent home for review Oct. 23rd

Progress report Nov. 11th

Orange Shirt day – Sept. 30th - Ever child matters, reconciliation through education

6. Open Positions for School Council:

Reviews open, voluntary positions associated with School Council activities.

- a. Chair & Vice-Chair duties –Samantha Kutowy
- b. Treasurer duties –Emily Westbrook
- c. Secretary duties –Melody Busuttil
- d. Social Media Coordinator duties-interim Denise Mahoney
- e. Fundraising Coordinator duties -vacant
- f. Other duties (Book swap, lunch program, environmental, winter clothing program, etc.)-position vacant

7. Dissolve executive council, short break, vote: Motion to dissolve past council accepted by Melody and Emily.

New council voted as noted in Item 6. Motion to slate and Re amend to add interim Social Media position of Denise Mahoney.

8. Formation of NEW 2020 - 2021 School Council

New council voted in as noted in Item 6 including open positions

9. Discussion Topics – Open for any issues parents would like to discuss (to be addressed now and future meetings)

- a. Police Record Checks are required for all volunteers-reminder that process remains in effect even though school not presently accepting anyone inside school vicinity at this time.
- b. FlippGive-Melody to update and provide for upcoming events to support school as most opportunities to purchase are now online
- c. Mabel's Labels
- d. Fundraising Goals-due to pandemic, will notify parents importance of continued fundraising efforts. Parent Council supports funding for most in house/school needs IE Athletics, music program

- e. Wellness Room-Room available at front office to provide support for children if unwell. Teachers/Principal problem solve on need to send child/ren home or not. Staff utilize support of Public Health Unit with constant updating

10. Adjournment of Meeting (New Chair) at 7:43pm. Accepted by Melody and Denise

Dates to Remember

Meeting dates for the 2020-2021 school year. SBSC meetings are held on the 2nd Tuesday of the month during the school year. We meet at 6:00 p.m. online via TEAMS. Please add the dates to your calendar!

September 29 th	February 9 th
October 13 th	March 9 th
November 10 th	April 13 th
December 8 th	May 11 th
January 12 th	June 8 th

Please contact School Council Chair for more information at southbranchcouncil@gmail.com