



# South Branch School Council Meeting Agenda Minutes

Tuesday September 14, 2021 - 6:00 p.m.

1. **Welcome & attendance** (Samantha and Melody) 6:04pm  
\*\* Katie O'Connor, Amy Wagner, Beth Searle, Tina Flood, Angela Ross, Leyna Brisson, Jennie Childs, Laurel Cardy, Jessica Deaken, Emily Kehler, Denise Mahoney, Ashley Vincent, Renee Skanes, Samantha Kutowy, Melody Busuttil, Peter Knight, Tanya Peters\*\*
2. **Additions & acceptance of meeting agenda** (Samantha)-Katie and Denise  
-3 additions to present forth: 1) Insurance 2) Online Payment method 3)
3. **Acceptance of June 2021 meeting minutes** (Samantha)-Katie and Denise
4. **Teacher's Report** (Angie Ross)

## **First Week Update-Welcome Back**

Remote Learning Update Daily Tracking Log, Covid Sick Child sent home with siblings  
Covid Protocols Daily Practice-hygiene, door/exit, cohorted  
Drop off & Pick Up-working well and keeping students safe  
Play Structure Update- Covid delay-monitoring frost for Fall or Spring install  
Staffing Update- Addition of Jr Classroom coming Sept 2021, McCracken on Leave being filled by Ms. Polite until we can interview and hire  
Mask Exemption Update-NEW UCDSB must have Dr. Consent to be exempt  
MFR- email distribution list, entering attendance/late, NEW Calendar feature to be utilized this year, payment, permission form...please get connected to MFR

## **Kindergarten (Ross/Rothwell)**

Working on establishing routines, getting to know each other  
Recognizing names and working with patterns in math. Started the letter 'S' the first of our letter/sound program.  
Talking about how 'Our hands' can create a kind, caring classroom

## **Kindergarten (Howison/Trayner)/(Dawson/Harrington)**

We are learning rules and routines. We have started dissecting sunflowers and learning about letter sounds and names.  
We are counting to 5 and having fun at center's.

## **Kinder/Gr 1 Core (Bryan)**

Getting To know each other, establishing routines, lots of math and literacy activities with names.  
Spending extra time outdoors with the beautiful weather.

## **Kinder/Gr.1 Smith/McCool**

Looking at living things in science

Learning how to be a kind and caring friend and learning to express our emotions. Playing together and enjoying math games. Developing classroom routines.

**Gr.1 McCool/Smith**

Getting to know all of our new classmates and loving being back at school. Playing some new math games and reading some poems together.

Reviewing letters and sounds in English and French.

**FI Gr.2/3 Morrow/Berry**

Growth and characteristics of plants in science

In math talking about attributes and data collection

Assessing reading

**FI Gr.2 Niska/Morrow**

Social Studies: discussing / learning that diversity exists among families and within the local community and that this leads to an appreciation of diverse perspectives

**Gr.1/2 Price CORE**

Getting to know each other and the new school routines. Learning about emotions and how to recognize and name them. Reviewing numbers to 100 and letter formation and sounds.

**Gr. 2/3 Gaw CORE**

Discussing families and traditions in Gr. 2 and Plants and Soils in Gr. 3

Reviewing numbers and skip counting in math

**Gr. 3 Mellaney CORE**

Rules and routines

Getting to know each other

Numbers to 100 counting by 2, 5 and 10 to 100

Needs of plants in science

Writing about ourselves

Writing in good sentences

Art – creating rainbow names and self portraits

**Gr.3/4 Lynch CORE**

**Gr. 4 Kay CORE**

The Grade 4's are working on patterning and habitats. We have completed many get to know each other activities and are starting parts of non-fiction and retells

**Gr. 5 McCracken CORE**

**Gr. 5 Wormald CORE**

**Gr. 6. Stone CORE**

Still refining routines and getting to know each other. Using graphs and surveys to learn about our classmate's interests. For science – biodiversity. In language we are learning about non-fiction text features and report writing. We will be starting to summarize soon. QDPE... working on our frisbee skills and fitness!

**Gr. 6 Schaafsma CORE**

**FRENCH Berry/Niska/Gagne/Peters**

Establishing French routines

Bonjour, Je m'appelle and the colours rouge

Core French: gr4-6: daily routines: (song: date, weather, comment ca va, je porte, prof du jour),  
vocabulaire d'école, et mes vacances d'été

### **Music**

We are so happy to be back making music in the music room! We are establishing new routines and following protocols. We are excited to be using some of the instruments that we couldn't use last year. We are singing in cohorts with our masks on, moving to music while distancing and playing instruments!

Special Education

#### **5. Principal's Report (Tanya Preston and Peter Knight)**

-Introduction of Tanya and Peter as new Principal (Tanya Preston) and new Vice Principal (Peter Knight)

**\*\*Thanks**, addressed to Denise Mahoney for the start of the Butterfly Garden over the summer months. Thank you for your time and volunteered effort to begin this venture.

**\*\*\*Extended thanks**, expressed to Chris Hewett who made 2 gorgeous arbors for our wonderful garden. Unfortunately, they were damaged in an overnight incident on school grounds. Chris shared his busy time to return to the school and further share his expertise and support and repair the damaged arbors. Thank you

**\*\*Playground update**: The playground expectation was to be installed this summer. Unfortunately, product was not available for South Branch to move forward. We are still in cue with the hopes of having product available before 2021 ground frost. If that is not able to be met, the play structure will have to wait until ground thaw in 2022. More to be updated once available.

**\*\*Via Tanya Preston.**

-Review of the Safe and Accepting Schools Team and to present forth your name for this committee. Details are below:

### **Safe and Accepting Schools Teams**

Schools are reminded of the need to establish Safe and Accepting Schools Team and set a date for the first meeting. Ensure all school staff are aware of the members of the Safe and Accepting School Team. The Safe and Accepting Schools Team must meet at least once in each term but are recommended to meet quarterly to ensure they are responsive to school needs. By the end of October, please complete the Safe and Accepting Schools Team Survey to provide the name of your team members (the Team must consist of at least the following - one student, one parent, one teacher, one non-teaching staff member, one community partner, and the principal/vice principal).

#### **SAFE AND ACCEPTING SCHOOLS TEAMS** (excerpt from page 12 of PPM144 – issued on Dec. 12th, 2012)

Each school must have in place a safe and accepting schools' team responsible for fostering a safe, inclusive, and accepting school climate that should include at least one student and must include at least one parent, one teacher, one non-teaching staff member, one community partner, and the principal. An existing school committee (e.g., the healthy schools committee) can assume this role. The chair of this team must be a staff member.

#### **October 12<sup>th</sup> from 6:00-6:30 p.m. will be the first Safe and Accepting Schools Teams Meeting VIA TEAMS**

If you would like to be a representative please email Principal Tanya Preston at [tanya.preston@ucdsb.on.ca](mailto:tanya.preston@ucdsb.on.ca) to submit your name or your child's name.

**6. Open Positions for School Council:**

Reviews open, voluntary positions associated with School Council activities.

- a. Chair & Vice-Chair duties
- b. Treasurer duties
- c. Secretary duties
- d. Social Media Coordinator duties
- e. Fundraising Coordinator duties
- f. Other duties (Book swap, lunch program, garden, environmental, winter clothing program, etc.)

Motion to dissolve executive council. Melody repeated positions available to present. Vocalized motion to dissolve past council of 2020/2021 school year. 1 minute provided for council meeting members to review options and voice desire, if necessary. Sami addressed council meeting which presented the following volunteers:

**7. Motion to accept formation of NEW 2021 - 2022 School Council**

New Council positions are as follows:

Chair: Sami Kutowy

Vice Chair: Leyna Brisson

Treasurer: Laurel Cardy

Secretary: Melody Busuttil and Beth Searle

Social Media Coordinator: Ashley Vincent

Fundraising Coordinators: Katie O'Connor and Jennie Childs

Emily Kehler would like to volunteer with Fundraising

Leyna Brisson would like to volunteer Warm Clothing Program (SB Boutique)

**8. Discussion Topics** – Open for any issues parents would like to discuss (to be addressed now and future meetings)

- a. Police Record Checks are required for all volunteers who will be on school property -volunteers in school building on hold at this time.
- b. Fundraising: currently, ALL fundraising capacities are at a stop until the Board decides otherwise
- c. Insurance Coverage: motion accepted to approve yearly funding of approx. \$150 for Parent Council insurance coverage
- d. Playground structure funding: review of past treasurer's report and update request from Deb Gaw on present balance/s.
- e. Tiger Tuesday fundraiser with Mr. Mozzarella: Katie. Will move forward with fundraiser on **first Tuesday (of the month), with first, in October**

**9. Adjournment of Meeting @ 7:58 pm accepted by Katie and Denise**

### **Dates to Remember for the 2021-2022 School Year**

**Meeting dates for the 2021-2022 school year. SBSC meetings are held on the 2<sup>nd</sup> Tuesday of the month during the school year. We will meet at 6:00 p.m. online via TEAMS until further notice. Please add the dates to your calendar!**

September 14 <sup>th</sup>	February 8 <sup>th</sup>
**October 12 <sup>th</sup> (6:30 start time)	March 8 <sup>th</sup>
November 9 <sup>th</sup>	April 12 <sup>th</sup>
December 14 <sup>th</sup>	May 10 <sup>th</sup>
January 11 <sup>th</sup>	June 14 <sup>th</sup>

Please contact School Council Chair for more information at [southbranchcouncil@gmail.com](mailto:southbranchcouncil@gmail.com)

### **\*Tentative\* Annual Activities for the 2021-2022 School Year**

September 14<sup>th</sup> School Council Election  
October Tentative Fundraiser (Date TBD)  
December 14<sup>th</sup> Holiday Shop 'n' Drop Set Up  
December 15<sup>th</sup> & 16<sup>th</sup> Holiday Annual Shop 'n' Drop  
January 11<sup>th</sup> SBSC New Year's Potluck Dinner  
March Maple Syrup Fundraiser (Date TBD)  
May 7<sup>th</sup> or 14<sup>th</sup> Annual Plant & Bake Sale  
June 14<sup>th</sup> SBSC Dessert & Coffee Reception  
June – Staff Appreciation Lunch (Date TBD)